

**PROFESSIONAL SOIL SCIENTISTS SECTION
EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS,
HYDROLOGISTS AND SOIL SCIENTISTS
MINUTES
MADISON, WISCONSIN
TUESDAY JUNE 27, 2000**

PRESENT: Tracy Benzel, Wayne Lindgren and Jerry Tyler (arrived at 9:28 a.m.); Patrick McGuire (by telephone until 10:30 a.m.)

STAFF PRESENT: Alfred Hall and Jan Neitzel

CALL TO ORDER

The meeting was called to order at 9:13 a.m. by Tracy Benzel. A quorum of 3 members was present.

ADOPTION OF AGENDA

MOTION: Wayne Lindgren moved, seconded by Pat McGuire, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES (4/18/00)

MOTION: Wayne Lindgren moved, seconded by Pat McGuire, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Marlene Cummings

- Board Member Workshop July 13-14, 2000

Secretary Cummings was not available.

Alfred Hall stated that the agenda for the Board Member Workshop has been mailed to all board members.

Wayne Lindgren stated that he will be attending the Board Member Workshop.

Alfred Hall, Bureau Director

- Section Roster/2000 Meeting Dates

The Section received a copy of the June 2000 roster and a copy of the year 2000 meeting dates. Noted.

- Regulatory Digest

Alfred Hall stated that articles are needed for the October 2000 Regulatory Digest and need to be submitted by July 15, 2000.

The Section requested that an article be included in the Digest to inform the licensees of the student and consumer guides that the Section is in the process of writing.

- Applications Reviewed

None.

- To-Pass Folder

The To-Pass Folder was circulated.

LEGISLATIVE ISSUES

None.

ADMINISTRATIVE RULES UPDATE

Clearinghouse Rule 00-64 Relating to Educational and Experience Requirements Prior to Sitting for the Fundamentals Examination

Alfred Hall reported that the Clearinghouse Rule 00-64 has been submitted to the legislative standing committees for the 30-day review. The Rule will then be forwarded to the Joint Board for final adoption if a legislative hearing is not requested.

Definition of Supervision

The proposed definition of supervision will be voted on at the September 7, 2000, Joint Board meeting.

SECTION ACTIVITY

Soil Science Guides

Jerry Tyler arrived at this point.

The Section members stated that they would like to write an informational guide on the profession of soil science for the general public and a guide for students. The guides will include information on the application process for examinations, minimum competency standards, and sources of information relating to the profession including telephone numbers.

The Section agreed that the information relating to the examinations does need to be made available immediately. The members will write general guides now and will re-evaluate them in 2001.

EXAMINATION ISSUES

Darwin Tichenor explained the examination process to the Section and included the following information:

1. Continental Testing Service (CTS) handles all aspects of exam testing and can be reached at 1-800-717-1201.
2. The applicant should receive the examination application from CTS in 3-5 days after making a request.
3. Schools need to send transcripts to the Department of Regulation and Licensing (DRL).
4. The applicants should send all completed application information to CTS. CTS will send the information to the Department for review.

PRACTICE ISSUES

None.

DIVISION OF ENFORCEMENT

Nothing to report.

CORRESPONDENCE

National Council of Examiners for Engineering and Surveying Electronic Technology Task Force White Paper

The Electronic Technology Task Force White Paper (ETTF) will be discussed at the Joint Board meeting September 7, 2000. The Department of Commerce (DOC), Department of Natural Resources (DNR), Department of Transportation (DOT), DRL, and the GHSS and A-E Joint Boards will be in attendance for discussion and exchange of information.

Chapter 137, Subchapter II-Electronic Signatures, Wis. Stats.

The Section discussed the pros and cons of electronic signatures and agreed that protection against forgery is necessary.

Alfred Hall stated that there is a general code used to read electronic signatures and a specific code is used by the owner of the stamp that only the owner can access.

NEW BUSINESS

None.

RECESS TO CLOSED SESSION

MOTION: Wayne Lindgren moved, seconded Jerry Tyler, to convene the meeting in Closed Session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by the Department or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, a Class I hearing, deliberations on stipulations that may be signed after printing of the agenda, and disciplinary proceedings. Motion carried by roll call vote: Wayne Lindgren-yes; Patrick McGuire-yes; and E. Jerry Tyler-yes; Tracy Benzel-yes.

Closed Session convened at 10:18 a.m.

The Section deliberated on applications and a Class I hearing.

Final voting on these issues was conducted in Open Session.

Pat Mc Guire was not available after this point.

RECONVENE IN OPEN SESSION

By consensus, the Section reconvened the meeting in Open Session at 11:08 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

APPLICATION REVIEW

For Registration as a Professional Certified Soil Scientist

MOTION: Jerry Tyler moved, seconded by Wayne Lindgren, to approve the following application reviewed on June 27, 2000, for Ayad Taofik and to grant licensure as a professional soil scientist. Motion carried unanimously.

CLASS I HEARING

MOTION: Jerry Tyler moved, seconded by Wayne Lindgren, to approve Scott Provost for licensure as a professional soil scientist. Motion carried unanimously.

SUCH OTHER MATTERS AS DEFINED BY LAW

None.

ADJOURNMENT

MOTION: Jerry Tyler moved, seconded by Wayne Lindgren, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:34 a.m.